



NOTES FOR MEETING OF COUNCIL – 30 NOVEMBER 2023

At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.

The Lead Officer will announce that this meeting may be recorded and that anyone remaining at the meeting has provided their consent to any such recording – please see our protocol on [Attending and Reporting Meetings](#)

1. MINUTES OF PREVIOUS MEETING

To confirm the Minutes of the Meeting held on **28 September 2023**.

Note: The only aspect of the Minutes that can be discussed is their accuracy. Members have been asked to email Committee Services in advance of the meeting if they have any questions on the accuracy of the Minutes.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members*.

The Chairman will ask the Committee Services Officer if any apologies have been received.

***Note:** Members have been asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.

3. DECLARATIONS OF INTEREST

To declare disposable pecuniary, and any other, interests*.

The Chairman to state that, if any Members have any disclosable pecuniary or any other interests to declare in any of the items on the agenda, they should declare them at this point.

***Note:** Members are asked to email Committee Services in advance of the meeting as soon as they are aware they may have a Disclosable Pecuniary Interest, and any other interests they may have with respect to matters which are to be considered at this meeting.

4. COUNCIL PROCEDURE RULE 12 - QUESTIONS BY THE PUBLIC

To receive any questions from members of the public submitted pursuant to Council Procedure Rule 12.

There are no questions from the public.

5. COUNCIL PROCEDURE RULE 14 – QUESTIONS BY MEMBERS

To receive any questions from Members submitted pursuant to Council Procedure rule 12.

There are no questions from Members under rule 12.

An urgent question has been submitted pursuant to Council Procedure rule 14.4 from Councillor Anne Crampton:

At last Full Council I highlighted that the Public Spaces Protection Order had expired at the end of May. I was assured by the Portfolio holder that the consultation was almost complete. The PSPO expired almost six months ago and it is two months since the completion of the consultation but still there is no new PSPO. While we fail to have a PSPO in place there is no enforcement against dog fouling. Is the enforcement against dog fouling not a priority for the Council as it is for our residents? If it is a priority why the delay? Given the reassurances given at last Full Council can the portfolio holder give a written reply circulated to members to explain the six month delay and can she also give a date by when the new PSPO will be put in place?

6. CHAIRMAN'S ANNOUNCEMENTS

- | | |
|--------------|--|
| 1 October: | Harvest Festival at Winchester Cathedral |
| 2 October: | Meeting with Amanda Slater, Minding the Garden |
| 2 October: | Institution of Revd Faith Bailey at St Barnabas Church |
| 3 October: | Hart DC Volunteer Day at Yateley Industries |
| 3 October: | Meeting with Sam Mabbott - CAB |
| 6 October: | Warren Andrew Drive, North Warnborough, Opening Event |
| 8 October: | Mayor of Winchester - Law Sunday Service at Winchester Cathedral |
| 10 October: | Visit to Robert May's School |
| 16 October: | Visit to Elvetham Heath Primary School |
| 18 October: | Visit to Frogmore Junior School |
| 19 October: | Meeting with Simon Gornall, Royal British Legion |
| 20 October: | Visit to Frogmore Infant School |
| 20 October: | Stop Domestic Abuse AGM & Lunch |
| 20 October: | Fleet Phoenix Hart Youth Achievement Awards |
| 22 October: | Lord Mayor of Southampton Civic Service |
| 6 November: | Visit to Hook Junior School |
| 7 November: | Visit to Buryfields Infant School |
| 10 November: | Visit to Potley Hill Primary School |
| 10 November: | Mayor of Test Valley Charity Fundraising Call My Wine Bluff |

11 November:	Royal British Legion Act of Remembrance, War Memorial in Gurkha Square
12 November:	Remembrance Sunday Service, Gally Hill Road War Memorial, Church Crookham
12 November:	Remembrance Sunday Service, All Saints, Fleet
16 November:	Meeting with Allan Walker, Church Crookham & Fleet Men's Shed
23 November:	Mayor of Winchester Civic Dinner

7. CHIEF EXECUTIVE'S REPORTS

To receive any announcements from the Chief Executive.

8. CABINET MEMBERS' ANNOUNCEMENTS

The Chairman will ask Cabinet Members' whether they have any announcements of importance to the Council.

- The Leader of the Council, and Portfolio Holder for Strategic Direction, and Partnerships, Councillor Neighbour
- The Deputy Leader and Portfolio Holder for Finance, Councillor Radley
- The Portfolio Holder for Communities, Councillor Bailey
- The Portfolio Holder for Digital and Communications, Councillor Clarke
- The Portfolio Holder for Planning Policy and Place, Councillor Cockarill
- The Portfolio Holder for Regulatory, Councillor Collins
- The Portfolio Holder for Community Safety and Development Management, Councillor Oliver
- The Portfolio Holder for Climate Change and Corporate Services, Councillor Quarterman

9. MINUTES OF COMMITTEES

The Minutes of the following Committees, which met on the dates shown, are submitted.

In accordance with Council Procedure Rule 14.1, Members are allowed to put questions at Council without Notice in respect of any matters in the Minutes to the Leader of the Council or any Chairman of the relevant meeting at the time those Minutes are received by Council.

Note: Members are allowed to put questions at Council without notice in respect of any matters in the Minutes to the Leader of the Council or any Chairman of the relevant meeting at the time those Minutes are received by Council.

Meeting	Date	Page Numbers	For Decision
Cabinet	05 October 2023	11 - 16	
Cabinet (draft)	02 November 2023	17 - 19	
Overview and Scrutiny	19 September 2023	20 - 26	
Overview and Scrutiny	17 October 2023	27 - 32	
Overview and Scrutiny (draft)	14 November 2023	33 - 38	
Audit (draft)	24 October 2023	39 - 41	
Licensing (draft)	07 November 2023	42 - 44	
Planning	09 August 2023	45 - 47	
Planning	13 September 2023	48 - 54	
Planning	11 October 2023	55 - 58	

*The **Chairman** will ask if there are any questions on the minutes of each Committee in turn, and to whom the question is to be put. After questions have been asked on that Committee's minutes the Chairman of the relevant Committee will ask for a vote for any recommendations to Council contained in those minutes.*

10. OUTSIDE BODIES - FEEDBACK FROM MEMBERS

To receive feedback from Members who are representatives on outside bodies.

NOTES:

Rules of Council:

When the Chairman asks, members must stop speaking at the time, and the Chairman may mute the microphone.

RULES OF DEBATE

No speeches until motion seconded

1. No speeches may be made after the mover has moved a proposal and explained the purpose of it until the motion has been seconded.

Seconders' speech

2. When seconding a motion or amendment, the Member may reserve their speech until later in the debate.

Content and length of speeches

3. No speech may exceed three minutes without the permission of the Chairman.

When a Member may speak again

4. A Member who has spoken on a motion may not speak again whilst it is the subject of debate, except:

1. to speak once on an amendment moved by another Member
2. to move a further amendment if the motion has been amended

5. If the first speech was on an amendment moved by another Member, to speak on the main issue (whether or not the amendment on which they spoke was carried)

1. in exercise of a right of reply
2. on a point of order
3. by way of personal explanation
4. by way of a point of information.

Amendments to motions

6. An amendment to a motion must be relevant to the motion, **may not have the effect of being a direct negative to the motion itself**, and will either be:

1. to refer the matter to an appropriate body or individual for consideration or reconsideration
2. to leave out words
3. to leave out words and insert or add others
4. to insert or add words

7. Only one amendment may be moved and discussed at any one time. No further amendment may be moved until the amendment under discussion has been disposed of.

8. If an amendment is not carried, other amendments to the original motion may be moved.

9. If an amendment is carried, the motion as amended takes the place of the original motion. This becomes the substantive motion to which any further amendments may be moved.

Right of reply

10. The mover of a motion has a right to reply at the end of the debate on the motion, immediately before it is put to the vote.

11. If an amendment is moved, the mover of the original motion has the right of reply at the close of the debate on the amendment but may not otherwise speak on it.

12. The mover of the amendment has no right of reply to the debate on his or her amendment.

Point of order

13. A Member may raise a point of order at any time whilst the specific item of business is under discussion. A point of order may only relate to an alleged breach of the Rules or the law. The Member must indicate the rule or law and the way in which he considers it has been broken.

Personal explanation

14. Members do not have an automatic right to reply simply because there are named in another Members speech. A Member may, however, make a personal explanation at any time. A personal explanation may only relate to some material part of an earlier speech by the Member in the debate which may appear to have been misunderstood. The procedure should not be used as a way to continue or expand the Members' original speech but should focus solely on clarifying any misunderstanding.

Point of information

15. A Member may raise a point of information during another Members' speech. It is within the absolute discretion of the Chairman to decide to accept the information. It is also within the discretion of the speaker to accept or decline the information. During the raising of this point of information the time allowed to the speaker will be extended to include the point of information.